

PRIVACY POLICY



QUI RECRUITMENT

1. INTRODUCTION

Welcome to QUI Recruitment Ltd. We are committed to protecting your privacy. This Privacy Policy outlines how we collect, use, disclose, and safeguard your information when you visit our website, apply for jobs, or engage with our services. By using our site, you agree to the collection and use of information in accordance with this policy.

2. INFORMATION WE COLLECT

We may collect and process the following types of personal data:

- ***Personal Identification Information:** Name, email address, phone number, and other contact details.
- ***Candidate Data:** CVs, job applications, cover letters, and any other submission related to recruitment.
- ***Technical Data:** IP address, browser type, time zone, and other related data when you visit our site.

3. PURPOSE OF DATA PROCESSING

We process your personal data for the following purposes:

- To facilitate recruitment and job applications.
- To communicate with you regarding job opportunities or our services.
- To improve our services and website functionality.
- To comply with legal obligations.

4. LEGAL BASIS FOR PROCESSING PERSONAL DATA

We process your personal data under the following legal bases:

- ***Consent:** You have given consent for us to process your personal data for one or more specific purposes.
- ***Contract:** Processing is necessary for the performance of a contract with you.
- ***Legal Obligation:** Processing is necessary to comply with a legal obligation.

5. DATA RETENTION

We will retain your personal data only for as long as is necessary for the purposes set out in this Privacy Policy. After this period, we will delete your data or anonymise it.

6. YOUR RIGHTS

You have the following rights under GDPR and UK data protection laws:

- The right to access your personal data.
- The right to request correction of inaccurate data.
- The right to request erasure of your personal data.
- The right to restrict processing of your personal data.
- The right to data portability.
- The right to object to data processing.

To exercise any of these rights, please contact us using the information provided below.

7. DATA SECURITY

We implement appropriate technical and organisational measures to protect your personal data from unauthorised access, use, or disclosure.

8. COOKIES

Our website uses cookies to enhance user experience. You can manage your cookie preferences through your browser settings. For more information on how we use cookies, please refer to our [Cookie Policy].

9. THIRD-PARTY SHARING

We do not sell or rent your personal data to third parties. We may share your data with service providers who assist us in our recruitment process and comply with data protection laws.

10. CHANGES TO THIS PRIVACY POLICY

We may update our Privacy Policy occasionally. We will notify you of any changes by posting the new Privacy Policy on this page and updating the effective date. Please review this Privacy Policy periodically for any changes.

11. CONTACT US

If you have any questions or concerns about this Privacy Policy or how we handle your personal data, please contact us at: lysha@quirecruitment.co.uk